

Activity Regulations of EENCE

General information

EENCE brings together experts and organizations working in the field of civic education in the region.

The mission of the Network is to have a tangible contribution to the sustainable development of the civil society in the Eastern Partnership region and Russia through widening the citizenship education sphere and developing the capacity of the institutions and experts in the field.

The key areas of the Network's activities are:

1. Strengthening the capacity of organizations and experts in the field of civic education through advanced training for managers and educators, exchange of work experience, documentation and multiplication of best practices through training, exchange of experience and documentation of best practices, joint research.
2. Promotion of the values of civic education and the impact on decision-making in all areas of society through common campaigns, dialogue and discussion platforms, research, participation in the work of other networks, international institutions.
3. Strengthening the sustainability of the network through the development of internal communication and public relations, fundraising, improvement of membership policies and strengthening of decision-making structures.

1. Membership

1.1. Any organizations or experts from public, state or the research sector, implementing programs, projects, research and other activities in the field of civic education, can apply for membership in EENCE. For this, the organization signs the Network Memorandum, posted on the website www.eence.eu

1.2. The decision on the admission of candidates is made by the Coordination Council. Offline or online meetings of members of the Council to consider applications for membership are held as necessary, but not less than once every six months.

1.3. Network members have the right to be elected to the Coordination Council, initiate the creation of working groups and participate in the work of these groups, receive information about the network.

1.4. Information about organizations and experts of the EENCE network is published on the website of the network (www.eence.eu) and is updated after each reporting/election general assembly.

1.5 3 months before the next reporting/election assembly, re-registration of network members is carried out. Organizations and experts that have not passed re-registration are considered to be automatically withdraws from the Network. The Coordination Council reminds the need to re-register no later than 1 month prior to its end. Organizations and experts that have not been re-registered receive a notice of termination of their membership in the Network.

1.6. Withdrawal from EENCE also occurs in case of a voluntary decision by network members. The Coordination Council has the right to exclude members from the network for actions that discredit the Network, as well as insulting the dignity of individual members of the network.

2. General Assembly of network members

2.1. The supreme body is the General Assembly of Network Members, which is held annually. At least once every two years, reporting/election meeting of the Network members is held. Participation (offline or online) in the General Assembly is open to all registered members of EENCE.

2.2. The general assembly is considered valid if at least 51% of registered EENCE participants take part in it.

2.3. Participants of the General Assembly:

- approve the development strategy of the Network;
- approve the annual work plan;
- elect the composition of the coordination council for a period of 2 years;
- approve the report on the work of the coordination council;
- receive information about the activities of working groups;
- resolve any other issues that relate to the operation of the EENCE network.

2.4. Decisions on issues submitted to the General Assembly are adopted by a simple majority of votes present at the meeting. The decision-making method is established by the meeting.

3. Coordination Council

3.1. The Coordination Council is the main governing body of the network between the reporting/election meetings. Meetings of the Coordinating Council (offline and / or online) are held as necessary, but at least twice a year.

3.2. Decisions within the Council are made by a simple majority vote.

3.2. The Coordination Council coordinates the activities of the network, including:

- development of strategic and annual plans
- fundraising
- management of internal and external communication
- coordination of work of working groups and consortia and monitoring their activity
- management of acceptance and consideration of applications for membership in the network and exclusions from the Network.

3.3. Council members have the right to represent the network in collaboration with other organizations, experts, donors and partners.

3.5. The Coordination Council works on a rotation basis: at least 25% of its members must be renewed every two years.

4. Network Activities

4.1 Working Groups

4.1.1 Thematic working groups are created and work within the Network. The theme of the working group can cover any pressing issues related to civic education and relevant to the mission and priorities of the Network.

4.1.2. Each registered member of the network has the right to initiate the creation of a thematic working group. A working group is considered created if it includes at least three people from three countries. Information on the creation of a working group is sent to all members of the Network with a proposal to register in the group and join its activities. The thematic group is managed by the initiator of its creation.

4.1.3. The date of the official work of the thematic working group is considered the day when a notice of the beginning of the work of the group is sent to the common email address of the registered network members (google groups).

4.1.4. The Coordination Council has the right to create operational working groups to solve the problems of communication, management, fundraising and other important issues for the development of the network.

4.1.5. Information on active working groups and their composition is available on the website: www.eence.eu and is updated after each annual meeting of network members.

4.1.6 The activities of working groups are financed through open competitions held within the network, as well as through funds attracted independently by group members.

4.1.7. The results of the activities of each working group over the past year should be presented at the annual conference in oral or written form.

4.1.8. The working group ends its activities by decision of the Network members or if the group does not provide information on the results of its activities at the annual general meeting of network members.

4.2 Project Team / Consortia

4.2.1 For the implementation of joint projects within the Network, consortia may be created, which include member organizations of the Network. Any member of the Network can initiate the creation of a consortium and informs the coordination council about its goals and key activities within the framework of a project that is planned to be implemented within the consortium. The decision to establish a consortium is approved by the Network's Council.

4.2.2 Management of the project implemented by the consortium is carried out by one of the consortium organizations, which provides financial management, monitoring and evaluation of the project, and reporting on its implementation. Other tasks related to the implementation of the project are agreed and shared between representatives of other organizations and experts who are part of the project team.

4.2.3 The results of the activities of the consortia are presented at the annual general meetings of network members. The consortium coordinating organization ensures the visibility of the consortium's activities for all network members (publishes information on the progress and results of the project on the website, in social networks, newsletters and other information resources of the Network).